



# PREM1

Entertainment Licensing, Leeds City Council, Civic Hall, Leeds, LS1 1UR

## Application for a premises licence to be granted under the Licensing Act 2003

### PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

**We , Mint Festival Limited**

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

### Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description  Wetherby Racecourse York Road Wetherby	
Post town <b>LEEDS</b>	Post code <b>LS22 5EJ</b>

Telephone number of premises (if any)

01937 582035

Non domestic rateable value of premises

£

### Part 2 – Applicant Details

Please state whether you are applying for a premises licence as:

Please tick as appropriate

- |   |   |
|---|---|
| a) an individual or individuals*                  | <input type="checkbox"/> please complete section (A)            |
| b) a person other than an individual*             |   |
| i. as a limited company                           | <input checked="" type="checkbox"/> please complete section (B) |
| ii. as a partnership                              | <input type="checkbox"/> please complete section (B)            |
| iii. as an unincorporated association or          | <input type="checkbox"/> please complete section (B)            |
| iv. other (for example a statutory corporation)   | <input type="checkbox"/> please complete section (B)            |
| c) a recognised club                              | <input type="checkbox"/> please complete section (B)            |
| d) a charity                                      | <input type="checkbox"/> please complete section (B)            |
| e) the proprietor of an educational establishment | <input type="checkbox"/> please complete section (B)            |

- f) a health service body ☐ please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

\*If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒
- I am making the application pursuant to a
  - statutory function or ☐
  - a function discharged by virtue of Her Majesty's prerogative ☐

**(A) INDIVIDUAL APPLICANTS** (fill in as applicable)

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title (for example, Rev) ☐

Surname  First names

Please tick yes

I am 18 years old or over

☐

Current postal address if different from premises address



Postcode

Daytime contact telephone number

Email address (optional)

**SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other title (for example, Rev) <input type="checkbox"/>
Surname		First names		
<input type="text"/>		<input type="text"/>		

I am 18 years old or over Please tick yes ☐

Current postal address  
if different from  
premises address

Post Town

Postcode

Daytime contact telephone number

Email address (optional)

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name MINT FESTIVAL LTD
Address  51 Selby Road LEEDS LS9 0EW
Registered number (where applicable)  08080606
Description of applicant (for example, partnership, company, unincorporated association etc.)  Limited Company
Telephone number (if any) 01132 488480
E-mail address (optional) shane-mint@hotmail.co.

### Part 3 Operating Schedule

When do you want the premises licence to start?

Day		Month		Year			
0	1	0	9	2	0	1	5

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day		Month		Year			
1	4	1	0	2	0	1	5

Please give a general description of the premises (please read guidance note 1)

This is an application for a time-limited Premises Licence, renewable on a yearly basis to cover a four-day period to facilitate one event, usually to be held on the third weekend of September each year.

Wetherby Racecourse is as described, and is set on the outskirts of the market town of Wetherby in 300 acres of countryside making it ideal for the activities set out in the application. It is far enough from habitation to negate any noise nuisance and has excellent transport infrastructure to allow easy movement of attendees.

The racecourse itself possesses a Leeds City Council Premises Licence (PREM/02171/003) which does not fully cater for the proposed activities, hence this specific application.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

19,999 maximum

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Please tick ☒ yes

#### Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A) ☒
- b) films (if ticking yes, fill in box B) ☒
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☒
- f) recorded music (if ticking yes, fill in box F) ☒
- g) performance of dance (if ticking yes, fill in box G) ☒
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☒

**Provision of late night refreshment** (if ticking yes, fill in box I) ☒

**Sale by retail of alcohol** (if ticking yes, fill in box J) ☒

**In all cases complete boxes K, L and M**

# A

<b>Plays</b> Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2) Outdoors and in tents		Indoors <input type="checkbox"/>
					Outdoors <input checked="" type="checkbox"/>
					Both <input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Please give further details here (please read guidance note 3)		
<b>Mon</b>	00:01:00	00:00:00			
<b>Tue</b>					
			State any seasonal variations for performing play (please read guidance note 4)		
<b>Wed</b>					
<b>Thur</b>					
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
<b>Fri</b>	00:01:00	00:00:00			
<b>Sat</b>	00:01:00	00:00:00			
<b>Sun</b>	00:01:00	00:00:00			

# B

<b>Films</b> Standard days and timings (please read guidance note 6)			Will the exhibition of a films take place indoors or outdoors or both – please tick (please read guidance note 2) Outdoors and in tents		Indoors <input type="checkbox"/>
					Outdoors <input checked="" type="checkbox"/>
					Both <input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	Please give further details here (please read guidance note 3)		
<b>Mon</b>	00:01:00	00:00:00			
<b>Tue</b>					
			State any seasonal variations for the exhibition of films (please read guidance note 4)		
<b>Wed</b>					
<b>Thur</b>					
			Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
<b>Fri</b>	00:01:00	00:00:00			
<b>Sat</b>	00:01:00	00:00:00			
<b>Sun</b>	00:01:00	00:00:00			

## C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			
Fri			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list. (please read guidance note 5)
Sat			
Sun			

## D

<b>Boxing or wrestling entertainment</b> Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon				Both	<input type="checkbox"/>
Tue			Please give further details here (please read guidance note 3)		
Wed			State any seasonal variations for the boxing or wrestling entertainment (please read guidance note 4)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sat					
Sun					

# E

<b>Live music</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 2)</b> Outdoors and in tents	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>		
Mon	00:01:00	00:00:00			
Tue					
Wed			<b>State any seasonal variations for the performance of live music (please read guidance note 4)</b>		
Thur					
Fri	00:01:00	00:00:00	<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list. (Please read guidance note 5)</b>		
Sat	00:01:00	00:00:00			
Sun	00:01:00	00:00:00			

# F

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 2)</b> Outdoors and in tents	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>		
Mon	00:01:00	00:00:00			
Tue					
Wed			<b>State any seasonal variations for the playing of recorded music (please read guidance note 4)</b>		
Thur					
Fri	00:01:00	00:00:00	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list. (please read guidance note 5)</b>		
Sat	00:01:00	00:00:00			
Sun	00:01:00	00:00:00			

## G

<b>Performance of dance</b> Standard days and timings (please read guidance note 6)			<b>Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)</b> Outdoors and in tents	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>		
Mon	00:01:00	00:00:00			
Tue					
Wed					
Thur			<b>State any seasonal variations for the performance of dance (please read guidance note 4)</b>		
Fri	00:01:00	00:00:00	<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list. (please read guidance note 5)</b>		
Sat	00:01:00	00:00:00			
Sun	00:01:00	00:00:00			

## H

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			<b>Please give a description of the type of entertainment you will be providing</b> Visually performing artistes/on-stage personnel exhibiting visual entertainment ancillary to the provision of live or recorded music		
			<b>Will the entertainment take place indoors or outdoors or both – please tick (please read guidance note 2)</b> Outdoors and in tents	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 3)</b>		
Mon	00:01:00	00:00:00			
Tue					
Wed					
Thur			<b>State any seasonal variations for the entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)</b>		
Fri	00:01:00	00:00:00	<b>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within e), f) or g) at different times to those listed in the column on the left, please list. (please read guidance note 5)</b>		
Sat	00:01:00	00:00:00			
Sun	00:01:00	00:00:00			



I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2) Outdoors at designated catering facilities/concessions	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	23:00:00	05:00:00			
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur					
Fri	23:00:00	05:00:00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Sat	23:00:00	05:00:00			
Sun	23:00:00	05:00:00			

J

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption on or off the premises or both – please tick (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	00:01:00	00:00:00			
Tue					
Wed			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list. (please read guidance note 5)		
Thur					
Fri	00:01:00	00:00:00			
Sat	00:01:00	00:00:00			
Sun	00:01:00	00:00:00			

**State the name and details of the individual whom you wish to specify on the licence as premises supervisor**

**Name**

**Address**

**Postcode**

**Personal licence number (if known)**

**Issuing licensing authority (if known)**

## **K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)**

No adult services or entertainment are being provided.

The event will be for over 18's and identification checks rigorously carried out to prevent under 18's gaining entry.

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**L**

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<b>State any seasonal variations (please read guidance note 4)</b>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
<b>Mon</b>	00:01:00	00:00:00	
<b>Tue</b>			
<b>Wed</b>			
<b>Thur</b>			
<b>Fri</b>	00:01:00	00:00:00	<b>Non standard timings. Where you intend to open the premises to be open to the public at different times from those listed in the column on the left, please list. (please read guidance note 5)</b>
<b>Sat</b>	00:01:00	00:00:00	
<b>Sun</b>	00:01:00	00:00:00	

# M

**Describe the steps you intend to take to promote the four licensing objectives:**

**a) General – all four licensing objectives (b, c, d, e) (please read guidance note 9)**

The applicant is accustomed to hosting events of this nature, and has done so for many years in a variety of outdoor locations throughout the UK. As with their previous events, reputable event management personnel and appropriate health and safety, medical and security professionals have been sourced for the pre-application planning and event proper.

The first draft of the Event Safety Management Plan (ESMP) and the Leeds City Council Proforma Risk Assessment submitted as appendices to this application to give an overview of their compliance with current legislation and determination to ensure a safe, peaceful and lawful event.

The ESMP is a living document and will be subject to further enhancement and update subject to the successful grant of this Premises Licence.

A licensing consultant has been employed to advise on all matters pertaining to alcohol provision on site, and appropriate age verification procedures will be in place and adequate warning notices displayed relating to under-age purchases of alcohol, serving to drunks, and the requirement to be able to supply to, and also notify customers of smaller alcohol drinks measures available.

Attendees will not be allowed to bring their own alcohol on-site.

**b) The prevention of crime and disorder**

The ESMP submitted describes the security provision for this site for the current and then subsequent yearly events proposed. The applicant will ensure that a reputable security provider with experience of staffing events of this nature will be used with clear policies and procedures in place to firstly deter, then defuse or combat any crime or disorder.

Links with the local police will be in place and consideration given to payment for police staff to work on-site at appropriate times, excluding event build-up or closedown, but when the event proper is in progress and perceived risk of crime and disorder is heightened.

Appropriate crowd management, search and refusal/ejection policies will be in place from the start of the admissions procedure to prevent under-18's gaining access to the site and also the smuggling in of drugs, weapons and other prohibited articles, a list of which can be found in the ESMP.

The applicant is seriously considering use and deployment of general purpose dogs with handlers for crowd control purposes, should intelligence suggest a need for them, and for use of drugs sniffer dogs, particularly in entrance queues.

**c) Public safety**

The ESMP highlights all measures both proposed and already set in place to ensure public safety within the live performance arena and on site generally.

Additional concerns regarding increased risk to pedestrians on nearby rural roads accessing and leaving the site, particularly during the hours of darkness will be alleviated by the provisions of shuttle buses and other measures.

The health and safety, event management, security staff and police presence (where applicable) ensure more than adequate Public Safety measures are in place.

**d) The prevention of public nuisance**

Noise nuisance and measures to negate this are contained within the ESMP. Specialist advice and instruction from Environmental Health professionals has been taken into account when formulating policies and operating procedures for any event operating under the umbrella of this Premises Licence.

Also within the ESMP are specific instructions on how waste will be disposed of in appropriate and environmentally-friendly ways, and for an extensive litter pick of the site on conclusion.

All measures have been designed to eliminate adverse impact on the site itself plus the general local area.

**e) The protection of children from harm**

This is an 18+ event so no children will be allowed on site.

The applicant is aware of the potential attraction of the event to children and has ensured that a rigorous identification, search and Check 25 procedure will be in place to prevent juveniles entering the site.

Any juveniles not with an adult that do attend and are in possession of tickets will be refunded and safeguarded until either a parent or other responsible adult comes to collect them. If this is impracticable they will be provided with adequate shuttle or other transport to remove them from the area to a home address or other place of safety.

**Checklist**

Please tick to indicate agreement

- I have made or enclosed payment of the fee ☒
- I have enclosed the plan of the premises ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☐
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable ☐
- I understand that I must now advertise my application ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

**IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant's solicitor or other duly authorised agent.** (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature <b>Shane Graham</b>	
Date <b>12 February 2015</b>	
Capacity <b>Owner; Mint Festival Limited</b>	

**For joint applications signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant's solicitor or other authorised agent.** (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact Name (where not previously given) and address for correspondence associated with this application** (please read guidance note 19)

Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)	